



AFL Townsville Umpires Association

2023 AGM MINUTES

CHAIR:	Cheryl Gray, President
DATE & TIME:	10 December 2023 @ 10am
VENUE:	Curra Swans Clubrooms
ATTENDEES:	As per Attendance sheet
APOLOGIES:	Jamie Tollan, Todd Chapman, Michael Filce, Noah Billios, Ed Brown, Brodie Kemp, Jim Thompson, Belinda Chittleborough, Linda Burdock, Geoff Wilkins

AGENDA ITEMS			
Item	Description	Attachment(s)	Led by
1	<p>Meeting declared open by President, Cheryl Gray @ 10.07am and she welcomed everybody in attendance and thanked them for coming.</p> <p>Manual attendance sheet taken by Secretary</p>		President
2	<p>Review of previous AGM minutes (which are available on our website, posted to Facebook and emailed out)</p> <p>There was no business arising from these minutes.</p> <p>Cheryl Gray proposed a motion to accept previous minutes as a true and accurate record of the 2022 AGM - Seconded by Chris Payne.</p>		President
STANDING ITEMS			
3	<p>President's Report</p> <p>Cheryl Gray presented her President's report.</p> <ul style="list-style-type: none"> • For CG it has been an interesting year as first-time president • Thanked everyone for their patience and support • We have had a few things on the go this year, one of which was designing an indigenous shirt together with Garbutt, still a work in progress • Chris continues to work on progressing RMS oval becoming our home grounds • Currently numbers for next year are looking good. We have people coming in, and not too many leaving • Advised the group that Lance Purdon has been given a posting order and we will be sorry to see him go. 		President
4	<p>Treasurers Report and Auditor's Report</p> <p>David McMahan presented the Treasurers report</p> <ul style="list-style-type: none"> • Expenditure for our functions and awards nights was up by about \$1600.00 • Revenue has gone up by \$600.00 • Technically trading at a loss, we can keep trading like this for a few years, but we should review it now • For review in 2024, the expenditure and revenue for the functions as these have had the greatest impact on our accounts • Everything else is ticking along as usual • Money in the Associations account currently \$18,300.00 		Treasurer



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	<p>Audit Report</p> <ul style="list-style-type: none"> • Auditors report was available for members to look at • Auditors for 2023 were Davis Accounting. This was a change from our nominated auditor due to her no longer being registered • Auditor wasn't overly happy about the use of the Whats App chat for financial communications • Minutes kept well, but we need to include authorisations of payments including signed payment authorities by two executive members • Recommended tabling the bank statement at each meeting • Observations - the constitution in relation to the debit card (this should be covered by the changes in item 7) and, about the insurance payment reimbursement being noted with a date of payment <p>David proposed a motion to accept Treasurers Report as a true and accurate record of our finances – seconded by Peter James/Ben Milne</p>		
5	<p>Nomination of Auditor for 2024</p> <ul style="list-style-type: none"> • David was happy with the performance and cost of Davis Accounting • The comments and observations made by the auditor were valid. <p>Cheryl proposed a motion that we use Davis Accounting for our 2024 audit.</p> <p>I was agreed to keep Davis Accounting as our Auditor for 2024 by a show of hands. There were no objections.</p>		
6	<p>Sponsorship/Marketing Report</p> <p>Katrina Orr gave a rundown on the sponsorship and acknowledged we had another great year of sponsorship from loyal long term sponsors. The current climate makes it hard to get sponsors to sign up for longer than 1 year, so we have been fortunate they continue to support us. Thanked the following local companies for their ongoing support:</p> <ul style="list-style-type: none"> • TAG \$2000.00 • New Home Solutions \$1000.00 • Astute Finance - \$1000.00 • Willows Pool Shop - \$500.00 • The Ville – Vouchers x 30 • NeatAs Lawns – Vouchers for Junior of the Week <p>Social side of things, quieter on that front this year due to recognising the time, commitment, and fatigue of officiating week to week. So as not to overload people, social activities were kept low key:</p> <ul style="list-style-type: none"> • We had a bowling night in lieu of a training night • An informal gathering after grand final day 		



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	<ul style="list-style-type: none"> • And a few ad hoc casual gatherings through the season. <p>Monthly social nights are also funded by sponsorship dollars and membership fees.</p> <p>Big thank you to Mal Gray for helping with the cooking</p> <p>Cheryl also raised about the AFL 9s, which is also a great fund raiser for us with not too much effort. We have offered to do it again for 2024.</p>		
GENERAL BUSINESS			
7	<p>Amendments to the constitution – All proposed amendments in blue:</p> <ul style="list-style-type: none"> - As agreed at the March Executive Meeting revise Clause 33.2 as follows: <p>Clause 33.2 All accounts shall be operated by the Treasurer and the Authorised Persons. Authorised persons are to be the Treasurer, Secretary and President. A minimum of two authorised persons must sign/approve any cheques or bank transactions. The exception to this is the use of the debit card/s linked to the bank account: BSB 034-668 Account number: 197726. This debit card account can be used and actioned by only one person who is one of the approved persons.</p> <p>The above wording has been approved by the bank to meet their requirements.</p> <p>Additional Clause to be added:</p> <p>11.8 Revocation of Life Membership</p> <p>(a) The club reserves the right to revoke the granting of life membership in circumstances where the actions and behaviours of the individual conducts themselves in a way considered to be injurious or prejudicial to the character or interests of the association.</p> <p>(b) In the event of a proposed revocation of life membership, the executive committee will undertake an independent investigation and any decision must be unanimous.</p> <p>ACTION ITEMS: <i>Submit constitution changes to OFT for approval</i> <i>Update the constitution and publish on website</i></p>		
8	<p>Addition of a Welfare Officer to the committee</p> <ul style="list-style-type: none"> • Cheryl advised that at the last executive committee meeting it was agreed that it would be beneficial to our Association to have a Welfare Officer, details of which were posted on our Facebook page and on our website. This position to be voted on at this AGM. 		



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ELECTION OF NEW COMMITTEE MEMBERS			
9	<p>Declaration of all positions vacant</p> <ul style="list-style-type: none"> Cheryl Gray declared all current committee positions vacant. Ian Spurrell (Life Member) was asked to scrutinise the voting process for the positions of President, Secretary and Treasurer. 		President
10	<p>No written nominations were received for any of the positions prior to the meeting, but there had been some expressions of interest from people who were unable to attend. Nominations were taken from the floor.</p> <p>President</p> <ul style="list-style-type: none"> Cheryl Gray – nominated by Chris Payne – seconded by Peter James Cheryl accepted the nomination There being no further nominations, Cheryl is re-elected as President for 2024 <p>Secretary</p> <ul style="list-style-type: none"> Torben Louwen-Skovdam was nomination by Renee Louwen-Skovdam Torben accepted the nomination Nomination was seconded by Chris Payne Pieta James was nominated by Peter James Pieta accepted the nomination Nomination was seconded by Warren Derrick <p>As there were two nominations a secret ballot was held by show of hands. Torben is duly elected as Secretary for 2024 – welcome aboard!</p> <p>Ian thanked, Pieta for the many many years of being the Secretary!</p> <p>Treasurer</p> <ul style="list-style-type: none"> David McMahon declined to stand again due to time constraints Michael Wilkins was nominated by Renee Louwen-Skovdam Michael accepted the nomination Nomination was seconded by Chris Payne There being no further nominations, Michael is elected as Treasurer for 2024 - welcome aboard! <p>ACTION ITEMS:</p> <ul style="list-style-type: none"> Signatory details to be updated with Westpac. <ul style="list-style-type: none"> Authorised persons as per constitution Clause 33, President, Secretary and Treasurer, therefore Cheryl, Gray, Torben Louwen-Skovdam and Michael Wilkins to be signed over as new signatories for 2024. Pieta James and David McMahon to be signed off as signatories. 		



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	<ul style="list-style-type: none"> ○ <i>The current operating rules on the accounts are to remain the same</i> ○ <i>The current account administrators David McMahon and Pieta James are to be changed to Michael Wilkins and Torben Louwen-Skovdam.</i> ○ <i>Updated card holders will be Cheryl Gray, President, and Torben Louwen-Skovdam, Secretary. Current card holders, Pieta James and David McMahon to be removed as card holders.</i> <p>Vice President</p> <ul style="list-style-type: none"> • Chris Payne was nominated by Cheryl Gray • Chris accepted the nomination • Nomination was seconded by Renee Louwen-Skovdam • There being no further nominations, Chris is re-elected as Vice President. <p>New Committee Position – Welfare Officer</p> <p>At the last executive committee meeting, it was agreed to create a committee position of Welfare officer. The role description was posted on our social media. One expression of interest was received via email from Jamie Tollan which was tabled and read out. Nominations were then taken from the floor.</p> <p>Jamie Tollan was nominated by Cheryl Gray Jamie’s EOI was taken as acceptance of the nomination Nomination was seconded by Peter James</p> <p>Renee Louwen-Skovdam was nomination by Torben Louwen-Skovdam Renee accepted the nomination Nomination was seconded by Michael Wilkins</p> <p>As there were two nominations a secret ballot was held by show of hands. Renee is duly elected as our first Welfare Officer.</p> <p>Further discussion was had regarding Jamie assisting Renee. It was agreed that both would hold a Welfare Officer position but with Renee taking the lead One vote and one to make a quorum</p> <p>Sponsorship/Marketing & Social Coordinator</p> <p>Prior to the nominations, Cheryl raised that Katrina Orr the current position holder wishes to separate the roles and focus on the social portion of the role.</p> <ul style="list-style-type: none"> • Suggestion was made to roll the sponsorship into the Treasurers role as its financial • Bulk of sponsorship is chasing up the sponsorship, putting it place, and is in the first part of the year • Sponsorship packages may need updating 		
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<p>It was agreed to split the role of Sponsorship, Marketing and social Coordinator into two as follows. There were no objections.</p> <p>Sponsorship Coordinator</p> <ul style="list-style-type: none"> • Cheryl nominated Linda Burdock • Linda accepted the nomination via phone due to being a last-minute apology • Nomination seconded by Ben Milne • There being no further nominations, Linda is elected as Sponsorship Coordinator for 2024 – welcome aboard <p>Social Coordinator</p> <ul style="list-style-type: none"> • Renee nominated Katrina Orr • Katrina accepted the nomination • Nomination seconded by Peter James • There being no further nominations, Katrina is elected as Social Coordinator for 2024. <p>In relation to sponsorship and support for 2024, Cheryl advised the group that Denise Soars from the Suns has obtained some MacDonalds vouchers for our juniors and will also get us Dominos vouchers.</p> <p>When RMS gets under way for the umpires, Denise has also offered to help with the grants for the bigger ticket items we are going to need.</p> <p><i>ACTION ITEM: Review and update positions in the constitution and review and revise Clauses 21.5 and 21.6.</i></p> <p>Committee Members</p> <p>General Committee Member - Social Media</p> <ul style="list-style-type: none"> • Katrina Orr nominated Ben Milne • Ben accepted the nomination • Seconded by Warren Derrick • There being no further nominations, Ben duly is re-elected for 2024 <p>General Committee Member</p> <ul style="list-style-type: none"> • Cheryl nominated Geoff Wilkins • Geoff was unable to attend but had expressed interest to be a committee member • Seconded by Renee Louwen-Skovdam • Geoff is duly elected as a committee member - welcome aboard! <p>General Committee Member</p> <ul style="list-style-type: none"> • Katrina Orr nominated Pieta James • Pieta declined the nomination – would like a rest! <p><i>ACTION ITEM: Update committee photos and profiles on website</i></p>		
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10	AGM closed at 10.46am		
11	<h2 style="margin: 0;">GENERAL MEETING</h2> <p>At completion of AGM a General Meeting was held with Cheryl opening up to the floor for any issues or discussion to be raised.</p> <p>LANCE PURDON Cheryl had already advised the group that Lance Purdon has received a posting back to Canberra.</p> <p>Lance wanted to let the group know that he really enjoyed his 2 year stint of umpiring with our group. Enjoyed turning up to training, enjoyed mentoring the kids. Learnt a lot and wanted to thank those that took training. His wife also enjoyed coming to games, and she enjoyed coming along to our functions. Lance has enjoyed umpiring in our league and is sad to leave, but the nature of the defence force means he is moving. Wanted to thank each and every one of us.</p> <p>All the best Lance in your new posting and thank you for your contribution to our group.</p> <p>JAMES TSAKIRIS James Tsakiris was invited to take part in the inclusion carnival down in Brisbane at Springfield and gave us a run down on his experience. Got to umpire at a higher level of the game and got great exposure at that level, and exposure to umpiring players with disabilities and challenges. They had different rules and formats and James saw it as a great opportunity to learn a lot. Also had the chance to umpire at the home of the Lions. The ground was like walking on carpet so that was special. Overall James had a great experience and would encourage anyone to give it a go. Very well done to you James a feather in your cap!</p> <p>CHERYL GRAY Cheryl thanked Pieta for her time in the role of secretary, and for all she has done in that role, and for the organisation as a whole.</p> <p>Date was set for the next executive meeting Thursday 18 January 2024 at 6pm at Brothers Cricket Club.</p>		
	General Meeting Closed: 10.53 am		

NEXT MEETING
Date: 18 January 2024 at 6pm
Venue: Brothers Cricket Club, Golf Links Drive, Kirwan